If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.

From the Patient Portal home page, choose the Immunizations Tab.

On the Immunizations tab, you will see these drop down menus. Go through and choose all of the menus that apply to you.

You can also use the links below to jump to the instructions for immunization and information entry that pertains to you:

- **Required for All Students**
  - Meningitis
  - MMR
  - Additional Forms
    - Health History and Consent
    - Insurance

- **Recommended for All Students**
  - Physical

- **Additional Requirements for Athletes**
  - New Athlete Physicals
  - Returning Athlete Updates
  - Athletic Forms

- **Additional Requirements for Nursing & Pharmacy** These are requirements for Nursing Students starting their J1 year and after, Graduate Nursing Students, and ALL Pharmacy Students.
  - CPR card
  - Flu Shot
  - Hep B
  - Nursing License
  - New Student: Nursing/Pharmacy Physical Exam
  - Returning Student: Nursing/Pharmacy Health Update
  - TB/PPD
  - Tdap
  - Varicella
  - Nursing/Pharmacy Packet

- **Alternates** You may have less common immunizations or bloodwork that satisfy the requirements; check here.
Required Immunizations for ALL Students

Meningitis

**Resident Students:**
If you are living on campus, a meningitis vaccine within the last 5 years is required. Enter in the date of your latest immunization.

**Commuting Students:**
If you are not living on campus, and have had the meningitis vaccine within the last 5 years, enter the date. If you want to waive this requirement, you must so on the Forms tab at the top of the page (Meningitis Waiver for Commuters).

MMR

All students enrolled in six or more credit hours and are born after January 1, 1957 must provide the College with proof of immunity to measles, mumps, and rubella. Most typically, this is given as 2 MMRs. Enter the dates of your MMRs.

*Please note:* If you have another immunization or bloodwork that shows immunity to these requirements, please review Alternates-Less Common Immunizations in the last drop down menu to see if it is there. If not, please contact the Health and Wellness Center for further instructions.

Choose “submit” and then go to the Upload tab at the top of the page to upload your immunization records. Staff from the Health and Wellness Center will verify your information. Verification can take 3-5 business days.

If you believe you have a reason for a waiver of this requirement (e.g. you were born before 1957), or if you have trouble entering your information, please contact the Health and Wellness Center at 585-385-8280.
Additional Requirements for New Students

Forms and Information:
New Student should also complete the following on the “Forms” Tab at the top of the page:
- Health History Form
- Consent to Treat and Privacy Acknowledgement Form (for students 18 and older)
- Consent to Treat and Privacy Acknowledgement Form Download (for students under 18) *This form must be downloaded and signed by a parent or legal guardian.*
- Wegmans Pharmacy Prescription Delivery Form

Insurance:
Please fill out your insurance information from the Insurance tab:

Click on “Add New” and then follow the prompts.

When you are finished, click on “Add” to submit the insurance information. You will then be prompted to upload a copy of your card.

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.
**Additional Requirements for Athletes**

**New Freshmen and Transfer Student Athletes:**
Enter the date of your most recent physical. Your physical must be within a calendar year of enrollment at SJFC.

**ALL Returning Athletes:**
Enter the date of your most recent sports update. You can download this form on the Forms tab at the top of the page. After your medical provider completes the form, enter the date of your health update. Your update must be within 6 months of your season.

After you fill in the date, choose “submit” and then go to the Upload tab at the top of the page to upload your physical or sports update records. Staff from the Health and Wellness Center will verify your information. Verification can take 3-5 business days.

**Other Athletics Requirements:**

If you are a New Freshman or Transfer Student Athlete, you must also complete the following on the Forms tab at the top of the page:
- Athlete Medical History Form
- Sickle Cell Trait Verification Form (for athletes 18 and over)
- Sickle Cell Trait Verification Form (for athletes under 18) *this form must be downloaded and signed by a parent or legal guardian.*
- Yearly Insurance Update

ALL Returning Athletes must complete the following on the Forms tab at the top of the page:
- Yearly Insurance Update

For questions about the sports forms, please call Athletics at 585-385-8314.

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.
**Additional Requirements for Nursing and Pharmacy Students**

These are requirements for Nursing Students starting their J1 year and after, Graduate Nursing Students, and ALL Pharmacy Students.

Please be sure to fill out your paper Nursing or Pharmacy Health History and Physical Exam Packet because you will need the dates and information to enter and upload in the patient portal as well.

There are several items to enter for Nursing and Pharmacy. Please be sure to review each item individually to ensure you are providing the information that is required.

**New J1 and Grad Nursing Students/New Pharmacy Students:**
Enter the date of your most recent physical. It must be within 6 months of starting your clinical experience.

**ALL J1 and Grad Nursing Students/ Pharmacy Students if physical is more than 6 months** prior to the start of your clinical experience. Enter the date of your most Nursing/Pharmacy Health Update. You can download this form on the Forms tab at the top of the page. After your medical provider completes the form, enter the date of the health update and use the Upload tab at the top of the page to upload the information.

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.
After you fill in all dates, choose “submit” and then go to the Upload tab at the top of the page to upload the corresponding records and documents.

Staff from the Health and Wellness Center and Athletics will verify your information. Verification can take 3-5 business days.

**Please note:** If you have immunizations or information that satisfies the requirements but they are not listed here, please review Alternates-Less Common Immunizations in the last drop down menu.

**Other Nursing/Pharmacy Requirement:**

New J1 Nursing Students, Graduate Nursing Students and New Pharmacy Students must upload:

- Nursing or Pharmacy Health History and Physical Exam Packet

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.
Physical Exam:
Enter the date of your most recent physical. It must be within a calendar year of enrollment at SJFC.

(Athletes: This is NOT the place for your physical exam report if you plan to play a sport at SJFC. Please view the “Requirements for Athletes” drop down menu.)

After you fill in the date, choose “submit” and then go to the Upload tab at the top of the page to upload the corresponding records and documents.

Staff from the Health and Wellness Center and Athletics will then verify your information. Verification can take 3-5 business days.

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.
Alternates- Less Common Immunizations

If you have other immunization or bloodwork that show immunity for certain requirements, please review this drop down menu to see if they are here.

After you fill in the dates (and results), choose “submit” and then go to the Upload tab at the top of the page to upload the corresponding records and documents.

Staff from the Health and Wellness Center and Athletics will then verify your information. Verification can take 3-5 business days.

Please note: If you have immunizations or information that satisfies the requirements but are not listed here, please contact the Health and Wellness Center for further instructions.

If you have any questions or problems with the Patient Portal please call the Health and Wellness Center at 585-385-8280.