

2020 Payroll Schedule

Payroll Date	Pay Period		Payroll Number	Paper Timesheets Due	Web Time Entry Information				
	Start Date	End Date			Employee		Approver		
					Timesheets Accessible on	Timesheet Must be Submitted By	Timesheets Must be Approved By		
January 10, 2020	12/21/2019	1/3/2020	1	1/2/2020	12/21/2019	1/6/2020	10:00 AM	1/6/2020	2:00PM
January 24, 2020	1/4/2020	1/17/2020	2	1/16/2020	1/4/2020	1/20/2020	10:00 AM	1/20/2020	2:00PM
February 7, 2020	1/18/2020	1/31/2020	3	1/30/2020	1/18/2020	2/3/2020	10:00 AM	2/3/2020	2:00PM
February 21, 2020	2/1/2020	2/14/2020	4	2/13/2020	2/1/2020	2/17/2020	10:00 AM	2/17/2020	2:00PM
March 6, 2020	2/15/2020	2/28/2020	5	2/27/2020	2/15/2020	3/2/2020	10:00 AM	3/2/2020	2:00PM
March 20, 2020	2/29/2020	3/13/2020	6	3/12/2020	2/29/2020	3/16/2020	10:00 AM	3/16/2020	2:00PM
April 3, 2020	3/14/2020	3/27/2020	7	3/26/2020	3/14/2020	3/30/2020	10:00 AM	3/30/2020	2:00PM
April 17, 2020	3/28/2020	4/10/2020	8	4/9/2020	3/28/2020	4/13/2020	10:00 AM	4/13/2020	2:00PM
May 1, 2020	4/11/2020	4/24/2020	9	4/23/2020	4/11/2020	4/27/2020	10:00 AM	4/27/2020	2:00PM
May 15, 2020	4/25/2020	5/8/2020	10	5/7/2020	4/25/2020	5/11/2020	10:00 AM	5/11/2020	2:00PM
May 29, 2020	5/9/2020	5/22/2020	11	5/21/2020	5/9/2020	5/25/2020	10:00 AM	5/25/2020	2:00PM
June 12, 2020	5/23/2020	6/5/2020	12	6/4/2020	5/23/2020	6/8/2020	10:00 AM	6/8/2020	2:00PM
June 26, 2020	6/6/2020	6/19/2020	13	6/18/2020	6/6/2020	6/22/2020	10:00 AM	6/22/2020	2:00PM
July 10, 2020	6/20/2020	7/3/2020	14	7/2/2020	6/20/2020	7/6/2020	10:00 AM	7/6/2020	2:00PM
July 24, 2020	7/4/2020	7/17/2020	15	7/16/2020	7/4/2020	7/20/2020	10:00 AM	7/20/2020	2:00PM
August 7, 2020	7/18/2020	7/31/2020	16	7/30/2020	7/18/2020	8/3/2020	10:00 AM	8/3/2020	2:00PM
August 21, 2020	8/1/2020	8/14/2020	17	8/13/2020	8/1/2020	8/17/2020	10:00 AM	8/17/2020	2:00PM
September 4, 2020	8/15/2020	8/28/2020	18	8/27/2020	8/15/2020	8/31/2020	10:00 AM	8/31/2020	2:00PM
September 18, 2020	8/29/2020	9/11/2020	19	9/10/2020	8/29/2020	9/14/2020	10:00 AM	9/14/2020	2:00PM
October 2, 2020	9/12/2020	9/25/2020	20	9/24/2020	9/12/2020	9/28/2020	10:00 AM	9/28/2020	2:00PM
October 16, 2020	9/26/2020	10/9/2020	21	10/8/2020	9/26/2020	10/12/2020	10:00 AM	10/12/2020	2:00PM
October 30, 2020	10/10/2020	10/23/2020	22	10/22/2020	10/10/2020	10/26/2020	10:00 AM	10/26/2020	2:00PM
November 13, 2020	10/24/2020	11/6/2020	23	11/5/2020	10/24/2020	11/9/2020	10:00 AM	11/9/2020	2:00PM
November 27, 2020	11/7/2020	11/20/2020	24	11/19/2020	11/7/2020	11/23/2020	10:00 AM	11/23/2020	2:00PM
December 11, 2020	11/21/2020	12/4/2020	25	12/3/2020	11/21/2020	12/7/2020	10:00 AM	12/7/2020	2:00PM
December 24, 2020	12/5/2020	12/18/2020	26	12/16/2020	12/5/2020	12/21/2020	10:00 AM	12/21/2020	2:00PM

Timesheet due dates may periodically change. If this happens, employees and supervisors will be notified of the change.

Part-time Faculty please note: Stipends are divided equally over the number of payrolls remaining in the semester or the course.

2021 Payroll Schedule

Payroll Date	Pay Period		Payroll Number	Paper Timesheets Due	Web Time Entry Information				
	Start Date	End Date			Employee			Approver	
					Timesheets Accessible on	Timesheet Must be Submitted By		Timesheets Must be Approved By	
January 8, 2021	12/19/2020	1/1/2021	1	12/22/2020	12/19/2020	1/4/2021	10:00 AM	1/4/2021	2:00PM
January 22, 2021	1/2/2021	1/15/2021	2	1/14/2021	1/2/2021	1/18/2021	10:00 AM	1/18/2021	2:00PM
February 5, 2021	1/16/2021	1/29/2021	3	1/28/2021	1/16/2021	2/1/2021	10:00 AM	2/1/2021	2:00PM
February 19, 2021	1/30/2021	2/12/2021	4	2/11/2021	1/30/2021	2/15/2021	10:00 AM	2/15/2021	2:00PM
March 5, 2021	2/13/2021	2/26/2021	5	2/25/2021	2/13/2021	3/1/2021	10:00 AM	3/1/2021	2:00PM
March 19, 2021	2/27/2021	3/12/2021	6	3/11/2021	2/27/2021	3/15/2021	10:00 AM	3/15/2021	2:00PM
April 2, 2021	3/13/2021	3/26/2021	7	3/25/2021	3/13/2021	3/29/2021	10:00 AM	3/29/2021	2:00PM
April 16, 2021	3/27/2021	4/9/2021	8	4/8/2021	3/27/2021	4/12/2021	10:00 AM	4/12/2021	2:00PM
April 30, 2021	4/10/2021	4/23/2021	9	4/22/2021	4/10/2021	4/26/2021	10:00 AM	4/26/2021	2:00PM
May 14, 2021	4/24/2021	5/7/2021	10	5/6/2021	4/24/2021	5/10/2021	10:00 AM	5/10/2021	2:00PM
May 28, 2021	5/8/2021	5/21/2021	11	5/20/2021	5/8/2021	5/24/2021	10:00 AM	5/24/2021	2:00PM
June 11, 2021	5/22/2021	6/4/2021	12	6/3/2021	5/22/2021	6/7/2021	10:00 AM	6/7/2021	2:00PM
June 25, 2021	6/5/2021	6/18/2021	13	6/17/2021	6/5/2021	6/21/2021	10:00 AM	6/21/2021	2:00PM
July 9, 2021	6/19/2021	7/2/2021	14	7/1/2021	6/19/2021	7/5/2021	10:00 AM	7/5/2021	2:00PM
July 23, 2021	7/3/2021	7/16/2021	15	7/15/2021	7/3/2021	7/19/2021	10:00 AM	7/19/2021	2:00PM
August 6, 2021	7/17/2021	7/30/2021	16	7/29/2021	7/17/2021	8/2/2021	10:00 AM	8/2/2021	2:00PM
August 20, 2021	7/31/2021	8/13/2021	17	8/12/2021	7/31/2021	8/16/2021	10:00 AM	8/16/2021	2:00PM
September 3, 2021	8/14/2021	8/27/2021	18	8/26/2021	8/14/2021	8/30/2021	10:00 AM	8/30/2021	2:00PM
September 17, 2021	8/28/2021	9/10/2021	19	9/9/2021	8/28/2021	9/13/2021	10:00 AM	9/13/2021	2:00PM
October 1, 2021	9/11/2021	9/24/2021	20	9/23/2021	9/11/2021	9/27/2021	10:00 AM	9/27/2021	2:00PM
October 15, 2021	9/25/2021	10/8/2021	21	10/7/2021	9/25/2021	10/11/2021	10:00 AM	10/11/2021	2:00PM
October 29, 2021	10/9/2021	10/22/2021	22	10/21/2021	10/9/2021	10/25/2021	10:00 AM	10/25/2021	2:00PM
November 12, 2021	10/23/2021	11/5/2021	23	11/4/2021	10/23/2021	11/8/2021	10:00 AM	11/8/2021	2:00PM
November 26, 2021	11/6/2021	11/19/2021	24	11/18/2021	11/6/2021	11/22/2021	10:00 AM	11/22/2021	2:00PM
December 10, 2021	11/20/2021	12/3/2021	25	12/2/2021	11/20/2021	12/6/2021	10:00 AM	12/6/2021	2:00PM
December 24, 2021	12/4/2021	12/17/2021	26	12/16/2021	12/4/2021	12/20/2021	10:00 AM	12/20/2021	2:00PM

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