

I, _____, do hereby agree to comply with the following tutorial
(Student's Name - Print)
service requirements outlined by the Arthur O. Eve Higher Education Opportunity Program (HEOP).

By signing below, I understand and agree to the following:

- I must complete the Tutoring Request form.
- I must attend all tutoring appointments as arranged by the Academic Support Coordinator/Counselor, Tutor, and myself.
- I will provide 24 hour advance notice to the Tutor and Academic Support Coordinator/Counselor if I'm unable to attend a tutoring session. Additionally, I will reschedule at the Tutor's convenience.
- I must complete a Tutor Evaluation form at the completion of the semester's tutoring assignment.

I recognize that participating in individual tutoring sessions through the Arthur O. Eve Higher Education Opportunity Program (HEOP) requires me to fulfill the above task and anything else asked of me by the Academic Support Coordinator/Counselor, HEOP Staff, and my Tutor. I also understand that my failure to comply with the items listed will result in the termination of this contract and will make me ineligible to receive any further individual tutoring services through this office.

Student's Signature: _____

Date: _____

Authorized by: _____

Date: _____

Academic Support Coordinator/Counselor