



The list of open encumbrances (purchase orders) automatically displays.

Oracle Developer Forms Runtime - Web: Open > FGIBDST - FGIOENC

File Edit Options Block Item Record Query Tools Help

Organizational Encumbrance List: FGIOENC 7.0 (PPRD)

Chart: 2 Index: Organization: 2001 Faculty Committees  
 Fiscal Year: 09 Fund: 11100 Operating Fund

Encumbrance	Vendor	Item	Acct	Prog	Actv	Locn	Amount	Commit Type
P0000160	Budget Office Supplies	0	71200	30			264.00	U
P0000165	FedEx Kinko's	0	71203	30			39.00	U
P00A1183	Praxair Inc	0	72006	30			282.75	U

### Understanding FGIOENC

The Organizational Encumbrance List form, FGIOENC, shows every encumbrance (purchase order) that is charged to this Fund-Organization combination. It details the encumbrance number, vendor name, the account code that the purchase order was charged to, and the amount of money that is remaining on the order. Budget managers should review this data often to monitor their orders.

### Accessing FGIOENC from the main menu “Go To” field:

In the main menu “Go To” field, type in the form name, FGIOENC, and press enter. The Chart of Accounts and Fiscal Year fields will default to the current parameters. The user must enter the desired Organization and Fund codes.

Select Next Block to view the data.