

St. John Fisher College
Wegmans School of Nursing
NURS 449: Senior Preceptorship

Student/Site Visitor/Preceptor Agreement

Purpose: to obtain the mutual cooperation of

_____, _____,
(student) (preceptor)

and _____ in the nursing clinical experiences at
(site visitor)

_____.
(agency)

The education of nursing students requires a balance of nursing theory and practice. The clinical preceptorship is one way to foster the integration of theory and practice. This clinical experience is designed to provide the pre-licensed student the opportunity to become socialized in the role of the new professional baccalaureate-prepared nurse. Socialization is accomplished through working closely with an experienced nurse who serves in the role of preceptor. The clinically experienced Registered Nurse preceptor serves as a role model, teacher and consultant to enable a student to be a competent, confident nurse. The preceptor assists the student in the role transition as s/he provides the valuable insights and wisdom, which come from experience. The site visitor provides guidance to students and preceptors in facilitating the achievement of educational objectives through synthesis in practice.

GOALS OF PRACTICUM

1. Gain confidence and experience in role performance in a supportive environment (i.e. with preceptor and experienced health care professionals available for consultation, collaboration, and assistance).
2. Demonstrate proficiency in use of the nursing process and managing primary, secondary, and tertiary prevention for patients with complex health care needs in a variety of settings.
3. Collaborate and communicate with other health care professionals in managing quality, cost-effective care for patients with complex health care needs.
4. Work effectively within complex systems and demonstrate leadership abilities appropriate for role.
5. Actively participate in the transformation process that will occur as they experience the novice nurse role. Student preparation for preceptorship is a culmination of knowledge, skills, attitudes and behaviors developed through learning experiences at WSON.

STUDENT EXPECTATIONS

1. Prior to beginning the clinical practicum, the student will develop specific individualized learning objectives for the preceptorship, seek approval of these objectives by his/her site visitor, and discuss the objectives with the preceptor.
2. Students are expected to collaborate with their preceptor and clinical site visitor in planning learning experiences.
3. Students are expected to work cooperatively and professionally with their preceptor (s) and other staff, assisting in the work of the unit whenever possible. With the preceptor and site visitors, students will identify individual learning needs and objectives to be achieved throughout the preceptorship experience. Students will accept accountability for the achievement of objectives and the performance criteria on the NURS 449 Clinical Evaluation Tool.
4. The student is responsible for having a copy of the Student/Site Visitor/Preceptor Agreement form signed by the student, preceptor and site visitor at the beginning of the clinical experience. Each student should provide a copy for the preceptor and submit the original to the site visitor.
5. Each student will spend a total of 118 hours with the preceptor in the clinical practicum over a 3 week period and follow the preceptors schedule during this time. The student will notify the clinical site, the preceptor, and the site visitor of any change in schedule.
6. Students function under the **supervision** of their preceptor and guidance of their site visitors. They should assume increasing responsibility as negotiated with the preceptor. The student is expected to move from a dependent to a more independent role as the clinical experience progresses.
7. The student is expected to be an active learner, pursuing learning opportunities and taking initiative to achieve educational goals.
8. Students are responsible and accountable for judging their competence in a given situation and seeking preceptor supervision/assistance when situations are encountered which the student does not feel competent to perform.
9. **Students are to follow agency policies.** Students are expected to follow agency policies and procedures and to uphold the policies within the guidelines of the Wegmans School of Nursing at St. John Fisher College. Students will review the RASON document of skills they can and cannot perform.
10. Students are expected to complete documentation appropriate for the role and the setting.
11. Students are expected to communicate clearly and professionally while collaborating with their preceptor, site visitor, patients, families, staff nurses, managers, providers, and other health team members.
12. The student is expected to practice nursing according with the standards of care pertaining to their preceptor site and function within the New York State Nurse Practice Act, upholding agency policies and procedures.
13. The student is expected to discuss clinical activities, insights, nursing process, and problems with site visitors.

14. It is expected that the student will demonstrate respect for the helping relationship by honoring professional codes of conduct in relation to confidentiality of client and agency records. Students are required to adhere to the WSON and agency social media policies.
15. Students are accountable for their actions, are expected to promptly report errors, mistakes, or variances, and are expected to take prompt action if errors, mistakes or variances occur.
16. Students will show evidence of adequate preparation for the clinical practicum experience through the following:
 - a. attendance at all NURS 449 seminars
 - b. successful completion of the medication math exam
 - c. successful completion of the simulation competency for 449L
 - d. a completed copy of the WSON Skills Checklist
 - e. completion of all assigned remediation courses
 - f. completion of all components of NURS 449 and NURS 449L

PRECEPTOR EXPECTATIONS

The responsibilities of the preceptors are to guide the student in the transition to the novice nurse role in practice. By the end of the clinical rotation, it is expected that students will be able to manage an assignment with preceptor supervision.

It is expected that the preceptor will collaborate with the site visitor to promote student learning and growth through regular communication. Preceptors are encouraged and expected to communicate their feedback about student performance to both the site visitor and the student throughout the experience. It is the preceptor's responsibility to complete a formal student evaluation at midpoint and the conclusion of the preceptorship. In the event that more than one preceptor works with the student over time, the preceptor team should collaborate to provide student and site visitor feedback.

The preceptor agrees to:

1. Collaborate with student in meeting individualized learning objectives.
2. Provide adequate and appropriate supervision of the student while in the clinical setting.
3. Plan student experiences that provide for a progression from participant observer to responsible professional practice.
4. Select experiences to facilitate learning.
5. Complete evaluations of the student's performance.
6. Refer to the RASON "Skills Guidelines for RN Student Clinical Experiences" to determine the skills in which the students may perform.
7. Review preceptor handbook and all documents required.
8. Notify the student of schedule changes.
9. Notify the site visitor immediately if concerns/questions arise as to the student's behavior or nursing competence.
10. Maintain open communication with student and site visitor.

SITE VISITOR EXPECTATIONS

Each site visitor has been assigned a student group. Unannounced visits throughout the preceptorship are expected during the student's scheduled clinical days. Site visitors are available to preceptors and students on an ongoing basis for the three week period.

Site visitors are responsible for establishing productive relationships with preceptors and other essential agency personnel that supports student success and achievement of student learning objectives.

Site visitors serve as mentors through the student's transition from the student nurse role to the graduate nurse role. Ongoing feedback is expected, and formal feedback is necessary at midterm and at the end of the preceptorship

The site visitor agrees to:

1. Collaborate with the preceptor and student in the development of individualized learning objectives.
2. Collect and review student's WSON Skills Checklist and tentative schedule prior to start of preceptorship.
3. Visit each student every week during the preceptorship for a formal review of the student's experience and discussion of clinical issues with both the student and the preceptor.
4. Be available for consultations with student and/or preceptor during scheduled clinical hours.
5. Collaborates with student and preceptor in formative and summative evaluation of the student's mastery of the course objectives and student's personal objectives.
6. Review, provide prompt feedback, and grade where required, all student assignments for NURS 449.

I have read the above goals and expectations and agree to commit to them as outlined above.

Student _____

Date _____

Preceptor _____

Date _____

Site Visitor _____

Date _____