

St. John Fisher College  
Wegmans School of Nursing  
NURS 449: Senior Preceptorship

**Student/Faculty/Preceptor Agreement**

Purpose: to obtain the mutual cooperation of

\_\_\_\_\_, \_\_\_\_\_,  
(student) (preceptor)  
and \_\_\_\_\_ in the nursing clinical experiences at  
(site visitor faculty)  
\_\_\_\_\_.  
(agency)

**A. The preceptor agrees to:**

1. Arrange endorsement by Agency personnel for serving as the student's preceptor.
2. Collaborate with student and instructor in developing specific individualized learning objectives which reflect the student's needs, interest, and the realities of the clinical setting.
3. Provide adequate and appropriate supervision of the student while in the clinical setting.
4. Plan with the student experiences that provide for a progression from participant observer to responsible professional practice
5. Assist the student to select experiences to facilitate learning.
6. Participate in the evaluation of the student's performance.
7. Give reasonable notice to the student of schedule changes and arrange for comparable supervision if necessary.
8. Be available to the student for consultation at all times while in the clinical setting, and if necessary, arrange for appropriate substitute or assistance.
9. Notify the instructor immediately if concerns/questions arise as to the student's behavior or nursing competence.
10. At all times, takes reasonably prudent action to protect the rights of clients.
11. Maintain open communication with instructor.

**B. The student agrees to:**

1. Collaborate with the preceptor and instructor in the development and achievement of specific individualized learning objectives which reflects the student's needs, interest, and the realities of the clinical setting.
2. Accept accountability for achievement of those objectives as well as the performance criteria as sated on the NUR 449 clinical evaluation and preceptor evaluations tools.
3. Be responsible for planning, implementing, and evaluating learning experiences.
4. Give reasonable notice to the preceptor and instructor of schedule changes.
5. Report to the preceptor prior to each learning experience unless other arrangements have been made.
6. Keep the preceptor and instructor informed of learning activities.
7. Be accountable for own nursing actions while in agency.
8. Respect the confidentiality of all information with regard to the client's and agency's records.
9. Collaborate with the preceptor and instructor in evaluation of learning experiences.
10. Maintain appropriate liability insurance through St. John Fisher College during the clinical experience.
11. Practice within the NYS Nurse Practice Act and according to professional standards of practice.
12. Uphold agency policies and procedures unless in conflict with professional, regulatory, or institutional (SJFC) standards.
13. Show evidence of adequate preparation for the clinical practicum experience.

**C. The Site Visitor agrees to:**

1. Collaborate with the preceptor and student in the development of specific individualized learning objectives which reflect student's needs, interest, and the realities of the clinical setting.
2. Provide the preceptor and student with course objectives and expectations/guidelines at the beginning of the experience. Appropriate forms are available on line (SJFC.edu) during the experience.
3. Be available for scheduled and "PRN" consultation/conferences, with student and/or preceptor via phone or in person during scheduled clinical hours.
4. Participates in collaboration with student and preceptor in formative and summative evaluation of the student's mastery of the course objectives and student's personal objectives.
5. Assign a grade (pass/fail) for the student's clinical evaluation at the completion of the clinical experience.
6. Share evaluative data with the preceptor upon completion of the learning experience.

**D.** Upon mutual agreement, all parties involved may modify in writing and terms of the agreement at any time.

**E.** None of the parties incur any responsibility for financial exchange whether in monies or in kind.

**F.** All parties involved are accountable for upholding individual rights and will not discriminate on the basis of age, sex, national origin, religious preference, or personal beliefs.

**G.** All parties agree to promote and maintain direct, open communication. Should problems or conflicts arise, each agrees to discuss them directly with the person involved and work toward mutual resolution.

**H.** All parties agree to respect the confidential nature of the learning experience and the health care setting.

Student \_\_\_\_\_

Date \_\_\_\_\_

Preceptor \_\_\_\_\_

Date \_\_\_\_\_

Site Visitor \_\_\_\_\_

Date \_\_\_\_\_