

THINKING OF WITHDRAWING OR REPEATING A COURSE? OR WITHDRAWING FROM THE COLLEGE?

	Withdrawing from a course	Repeating a course	Withdrawing from the college
Financial Aid Eligibility	May have an impact on your financial aid eligibility in the following semester.	If you are a New York State TAP Grant recipient, must have received a grade of F (failure) OR received a grade below C if the course is required for your major in order for the repeated course credits to be counted in the 12 credits that are required to receive the award.	The Bursar's office will complete a Return to Title IV (R2T4) calculation, notifying you of any refund or balance on your account within 45 days of withdrawal.
Enrollment Status	May or may not affect your full-time (12 or more credit hours) or part-time enrollment status.	Repeat courses previously passed will not count toward semester hours earned toward your degree or cumulative grade point average.	Student's 6 month grace period for the Federal Direct Student Loan and 9 month grace period for the Federal Perkins loan will begin upon withdrawal. The Registrar's office will report to the National Clearing House your enrollment status.
Next Step	It is recommended you meet with your Academic Advisor and a Financial Aid Counselor.	It is recommended you meet with your Academic Advisor and a Financial Aid Counselor.	Complete Direct Student Loan Exit Counseling (if applicable) at www.dl.ed.gov and/or complete Perkins Loan Exit Counseling (if applicable). You will be notified by our servicer ECSI.

SATISFACTORY ACADEMIC PROGRESS POLICY FOR FINANCIAL AID RECIPIENTS

It is the responsibility of the Financial Aid Office to monitor the academic progress of financial aid recipients to determine whether they are meeting the minimum standards required to continue receiving their financial assistance. There are two standards that are monitored:

1. FEDERAL/SJFC FUNDED FINANCIAL AID

Standards for recipients of Federally funded and College funded assistance (All Federal Grants, Federal Loans, and SJFC Grants). These standards are reviewed annually in May. The requirements are:

The timeframe for completion of an undergraduate program cannot exceed 150% of the program length for a full-time student. That is for a 120 credit hour (four year) program, the maximum time frame is set to 180 ATTEMPTED hours. This method does not consider the length of time each student spends in the program. The same maximum number of attempted hours is used for all students regardless of full-time or part-time enrollment status. It is important to note that all credit hours *attempted*, whether or not they are completed or passed, are counted toward the maximum time frame limit.

A student who exceeds the 150% time frame limit is ineligible for all types of federal programs (Pell Grants, Perkins Loans, College Work Study, SEOG Grant, Stafford Loans, Parent PLUS Loans, and College funded financial aid such as SJFC Grants).

In addition to the above standards, all full-time students must earn twenty (20) credit hours during each academic year, **AND**

Must have at least the following cumulative grade point average (GPA):

SEMESTER HOURS EARNED TOWARD DEGREE	CUMULATIVE GRADE POINT AVERAGE AT OR ABOVE
00-35	1.50
36-50	1.65
51-65	1.80
66-80	1.90
81-92	1.95
93 +	2.00

NOTE: Repeat courses previously passed will not count toward the above requirements.

In addition to the above requirements, recipients of the Academic Competitiveness Grant (ACG), and federal SMART Grants must also meet the following requirements for renewal of their respective grants:

- ACG – cumulative GPA of 3.0 or higher at the end of the first academic year
- SMART – cumulative GPA of 3.0 or higher as of the beginning of each semester.

2. STATE FINANCIAL AID

Satisfactory Academic Progress for New York State Aid:

	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th
Before being certified for this payment of state aid										
(number of TAP points accrued)	6	12	18	24	30	36	42	48	54	60
A student must have accrued at least this many semester credit hours	0	3	9	21	33	45	60	75	90	105
With at least this cumulative grade point average	0	1.10	1.20	1.30	2.00	2.00	2.00	2.00	2.00	2.00

Standards for the New York State Tuition Assistance Program (TAP) and Aid For Part-Time Study (APTS) are reviewed at the end of each semester. Please refer to the requirements as defined in the College Bulletin.

WHAT CAN YOU DO TO REINSTATE FEDERAL, SJFC AND/OR NEW YORK STATE TAP GRANT?

APPEAL:

Policy stipulates that you are not eligible to receive your financial aid until you are in compliance with academic requirements. However, you have the right to appeal this policy if you feel that unusual mitigating circumstances were a factor in your academic performance (i.e., an injury, illness, death of a relative etc.). All appeals must be submitted in writing with documentation to the Director of Financial Aid.

OR

SUMMER SCHOOL:

Students who lose eligibility for financial aid as a result of an insufficient GPA at the end of an academic year can make up the deficiency by attending summer school at their own expense. The Financial Aid Office should be informed of the student's intention to do so, and supplied with a transcript of grades after the completion of courses. **Remember that only courses taken at St. John Fisher College will affect a student's GPA.** Repeat courses which have been previously passed will not be counted.

(6/07 LMH)